



## **Meeting of Sports Union Executive (1<sup>st</sup> Meeting)**

**Tuesday, 30<sup>th</sup> September 2008 at 5.00pm**

**In attendance:** Lucy Alder (Honorary Treasurer) Campbell Steel (Sports President), Niall Sturrock (Head of Centre for Sport & Recreation), Lorraine McAuley (SDSO), Daisy Radford (Finance Officer), Sarah McHard (Media Officer), Kirsty Black (Vice President Jordanhill), Tori Butler (Executive Officer John Anderson) and Laura McIntyre (Executive Officer Jordanhill), Ryan Ewing (Incoming Events Officer), Kelly Lui (Vice President John Anderson), Kathy McCandless (Award Officer), Doug Elliott (IT Officer) and Tina Oman (Marketing & Sponsorship)

**008. Apologies:** Ali McCay (Fixtures Officer)

**009. Minutes of Previous Meetings :**

**Intro Exec Meeting (16<sup>th</sup> Sept 2008) :** Proposed by Kelly Liu, seconded by Tori Butler  
Minutes were ratified.

**010. President's Report :** Sports Fair went well. Attended the Principle's, post Graduate and International Welcomes. Completed all budget meetings. Went to Stepps last week for a meeting with Jim Moffat to look at Archery's outdoor equipment. Metal containers have to be sources for Archery's new targets.  
SUS are running Development Days for club captains. These will be held next Wednesday at Peffermill. There will be a tournament afterwards. This is the first year that SUS has run such a thing.

**011. CSR Report :** New classes have started. Still waiting on 3 pieces of gym equipment. In conjunction with Learning Services, the CSR Membership has now been simplified. Visited facilities in Belfast which were designed by the same architect being used for the new Sports building. Business Plan will soon be submitted to the University. Fencing Club asked from scoring boxes, these were deemed too expensive as they can cost £15k - £20k per piece. The new sports building is still to be named. Suggestion of The Parc – standing for Physical, Activity & Recreational Centre. If no other name ideas are put forward the CSR will probably go with this suggestion. Nautical College are currently using the facilities at the CSR due to their facilities being flooded.

**012. SDSO :** Preparing aims & objectives for Executive & Committees. Currently reviewing programmes – hoping to provide a more structured handover. Trying to set up training for the IT Officer.  
Trying to ensure that all clubs have a detailed committee, host and AGM, have a constitution, undertake a risk assessment and a code of practice.  
Continuing with development plans such as coaching, finance, sponsorship and club safety & equipment – preparing equipment inventories, carrying out equipment inspections and encouraging all clubs to have an equipment officer.

**013. Executive Aims For The Year :**

Kelly Lui, Vice President JA : Dealing mainly with Sports Ball. Trying to source a sponsor.

Kathy McCandless, Awards : Still trying to understand role.

Doug Elliott, IT Officer : Improve SU Website. Make website more visible.

Tori Butler (Executive Officer JA) : Would like to be on Communication Committee.

Ryan Ewing (Events Officer) : Trying to get clubs to socialise together. Possibility of trying to get other clubs to be spectators at other club's games.

Tina Oman (Executive Officer JA) : Trying to source a sponsor for the Sports Ball.

**014. Communication Committee :** Comprises of: Media Officer, JA Executive Officer, IT Officer, Sponsorship & Marketing Officer, Fixtures Officer, 2 ordinary members, Sports President & CSR. Committee will meet 8 times a year. First meeting will be on Thursday 2<sup>nd</sup> October 2008 at 4pm in the Sports Union.

**ACTION :**

- ❖ **Campbell to email out dates of all Development Committee meeting dates**

**015. Development Committee :** Comprises of Vice President JH, Executive Officer JH, Vice President JA, Executive Officer JA, Awards Convenor, Sports President, SDSO and CSR. First meeting will be on Monday 6<sup>th</sup> October 2008 at 5pm in the Sports Union.

**016. Fresher's Fair :** Thanks to the Executive for manning the SU stall. Membership is slightly down but steady stream of people joining since then. Next year try to get Refectory? CSR will be checking for everybody's SU cards. Footfall at the Sports Fair was twice as much than any other day at Fresher's in the Union.

**017. Kit Tender :** Design has been circulated. Have not received any negative feedback. Kit tender based on competitive clothing. Leisurewear not in tender.

**ACTION :**

- ❖ **Exec to let Campbell know what SU Exec clothing they want**

**018. Minibus Proposal :** There has been a new insurance declaration from Endsleigh. Extra £100 insurance cost for all drivers under the age of 25. This is on top of the current £250 excess.

**ACTION :**

- ❖ **If any insurance claim comes back saying that it is the driver's fault, the driver will have to foot the cost of the extra £100 excess. If the driver can prove they were not at fault, the Sports Union will pay. SU policy of 2 strikes (damages) and no longer allowed to drive hire vehicles for their clubs.**

**019. Sub Aqua :** Campbell emailed club stating SU were concerned about finances. Best interest of clubs is to sell the boat. Any money from the boat should be paid into the club's reserve account so as to ensure more equipment can be bought.

**ACTION :**

- ❖ **Campbell to email Sub Aqua with Exec's decision**

**020. Captain's Dinner :** 2 reps from each club should attend. Still trying to source sponsorship. All exec will be asked to go. Will be held on Thursday 24<sup>th</sup> October 2008. 6 pm for 7pm.

**ACTION :**

- ❖ **Exec to get in touch with their liaison clubs to let them know the details of the Captain's Dinner.**
- ❖ **Campbell to circulate information**

**021. AOCB :**

**Stacey Hughes :** Is currently an Active Member on the Finance Committee. Stacey would like to be on the Sports Union Executive as well. This was agreed but Stacey would have no voting powers.

**Shinty :** Asking for Team of the Year form.

**ACTION :**

- ❖ **To speak about the above at the next General Meeting**

**Home Fixtures :** Possibility of putting them on the website and board in the CSR to publicise when matches are. Bus to Stepps should also be advertised.

**Executive Reports :** All Executive members should have their reports in by Monday afternoon (before the exec meeting the next day). Leanne will email out to all the Thursday before hand reminding that reports need to be in for Monday. All reports and previous Executive minutes will be emailed to all by Leanne on the Friday night.

**Meeting Closed: 7.20pm**